

Code of Behaviour

S.N. Réalt na Mara Rosses Point, Co. Sligo.

Introduction:

The aim of our school is to provide a caring, learning environment, which facilitates the nurturing of each child's full potential. The achievement of this aim informs all of the planning processes and activities, which occur in our school.

In Réalt na Mara teachers, parents and the Board of Management are partners in the children's education, with co-operation and communication between home and school being vital ingredients in the educational process. We share the same objective - the well-being of the children in our care.

Rationale for Code of Behaviour:

In devising a school code of behaviour we recognise the connection between a pupil's conduct and their preparation for becoming a contributing member of society. Our goal is to provide a safe, nurturing and structured environment in which pupils can develop behaviours, attitudes and beliefs within a framework of reasonable rules and regulations. Good order and self-regulation of behaviour is an integral component of education that works best when everyone involved knows exactly what to expect.

Within our school we see the role of appropriate behaviour as threefold: -

- (a) As an important element in the process of socialisation and in the formation of character.
- (b) As a system of controls, which enable teaching and learning to take place.
- (c) As conceptually related to the process of education itself.

Against this background our school rules are devised with regard to the health, safety and welfare of all members of the school community. Within the context of this community, it is important to realise that some rules pertain particularly to an environment where a large number of children and adults work daily, and as such it requires certain rules which on a one to one or family basis may seem unreasonable.

In order to facilitate the efficient operation of the school and to maintain desirable standards of behaviour in a school, it is necessary that rules and regulations are clearly stated and enforced consistently.

We would ask that this Code of Behaviour be kept at home and referred to when appropriate, throughout the school life of your child.

Aims of Code of Behaviour:

This code of behaviour aims to achieve the following:

- the development of self-discipline in pupils based on consideration, respect and tolerance for others.
- that pupils be trained to accept responsibility for their actions.
- that sanctions when they occur should follow the 'Discipline of Natural Consequences' i.e. the sanction would be linked to the misbehaviour.

Principles of our Code of Behaviour

This Code of Behaviour for Réalt na Mara N.S., should be considered in the context of the school as a community in which mutual respect, co-operation and natural justice are integral features. It is rooted in the Catholic ethos of our school.

The basis of our school code of behaviour is the 4 C's

- **Caring**
- **Courtesy**
- **Co-operation**
- **Consideration**

Pupils, teachers, and parents have a responsibility to demonstrate the 4 C's every day.

Our code of behaviour acknowledges the rights and responsibilities of all parties concerned within the school: - management, teachers, pupils and their parents. It emphasises the need for the highest possible level of consensus about behaviour and of co-operation between these parties.

The code aims to ensure that the individuality of each child is accommodated while at the same time acknowledging the right of each child to an education in a relatively disruption free environment.

Every effort will be made to match the curriculum to the abilities, aptitudes and interests of pupils. This should help to ensure that pupils are not bored and guard against lack of interest and lack of progress.

The school places a great emphasis on the need to give children every possible opportunity to develop patterns of good behaviour. It recognises the value of positive techniques of motivation and encouragement and the importance of reward structures for good behaviour.

Strategies to be used to praise/ reinforce positive behaviour

Praise may be given by means of any one of the following:

- A quiet word to indicate approval
- A comment in a pupil's exercise book
- A visit to another member of the teaching staff or to the Principal for commendation
- A word of praise in front of a group or class or at School Assembly
- Delegating some special privilege

Whenever possible rules will be stated positively in terms of how pupils should behave and what they should do.

Strategies for dealing with unacceptable behaviour:

The following strategies will be used to show disapproval of unacceptable behaviour. The type of unacceptable behaviour will determine the strategy employed.

- Reasoning with the pupil
- Reprimand (including advice on how to improve)
- Setting of extra work.
- Temporary separation from peers, friends or removal to another class for a short period.
- Loss of privileges.
- Detention during break.
- Referral to Principal.
- Communication with parents.
- Suspension (temporary)

Punctuality:

The official school opening time is 9.20 a.m. Children are expected to be at school on time.

Classes for Junior and Senior Infants end at 2.00 p.m.

Classes for other pupils end at 3.00 p.m.

The school accepts responsibility for children between 9.20 a.m. and 2.00 p.m. (Infant Classes) or 3.00 p.m. (all other classes). No responsibility can be accepted for pupils outside of these times.

Children must be collected promptly at the correct time unless other arrangements have been made with the school Principal.

If a pupil arrives at school after the classes have commenced, he/she should have a note explaining why he /she is late - should this occur twice in any one week without

explanation, the pupil will be detained inside at lunch-time and given a written exercise to complete. A note will also be sent home to parents.

Absences and Illness:

Every absence of a child from school **must** be accounted for by giving the child a note to explain his / her absence on his / her return to school.

If a child wishes to leave school during the school day he/she must be collected at the classroom door by his/her parent. Should the parents wish another adult to collect the child, they must send a written note to this effect to the child's teacher.

If pupils are travelling home after school using a form of transport that they do not normally avail of (e.g. a child usually collected by car every day is travelling home on the bus) we request that parents furnish the school with a short explanatory note.

Any infectious illness should be notified to the school immediately.

Class Rules

Any behaviour that interferes with the rights of others to an education free of disruption is unacceptable. To this end, pupils are expected to follow their teachers' instructions and to avoid any behaviour which would disrupt lessons e.g. speaking when the teacher is teaching or when someone else is answering, whispering, passing notes, fiddling with items at their desk, walking around, etc.

Pupils are to show respect for their teacher, for any visitors to the classroom or school and for their classmates.

Pupils are expected to work to the best of their ability and to present written exercises neatly.

Pupils should come to school well equipped with all items mentioned on their book list, specifically pens, pencils, rulers and erasers, thus eliminating the need to borrow, which can cause disruption.

Pupils should have all books, workbooks and any other required materials with them. If a pupil comes without books for more than 3 days a note will be sent to his / her parents.

If the problem continues to occur, the class teacher will contact the parents to arrange an appointment.

"Tippex" or other correction fluids are not allowed and should a child bring them to school they will be confiscated by the teacher and returned to the child's parent(s) at a later date.

Written work must be finished in class. If a pupil who is capable of working well or finishing work, frequently does not do this, he/she will be asked to re-do or to finish the work at break time or as homework that night.

Homework:

It is the policy of the school to assign homework every day. From time to time however some classes or pupils may be given a night free from homework at the discretion of their teacher. A 'subject-off' the assigned homework or no homework at all may be granted to reward pupils for good behaviour

Teachers will make every effort to match the curriculum to the aptitude of the pupils.

Parents are strongly encouraged to take an active interest in their child's homework, and to ensure that oral work (spellings, tables, poetry etc.) is treated with the same importance as written work.

Parents should look at their child's homework and sign their child's homework journal every night to show that:

-all the work has been done.

-they are happy with the quality of the work.

If for some reason a child cannot do his/her homework he/she must have a note to explain this. If the child comes to school without a note he/she will be asked to stay inside to do the homework during one of the break times.

Safety Rules in the School Building:

Pupils should never run in the classroom, cloakroom/toilet areas or porches.

They must walk quietly when other classes are in progress.

They must not bounce, throw or kick balls in the building.

Pupils should always stand back to let adults or very young children pass.

Children must be careful not to push or shove other children.

All climbing is forbidden.

Children must never throw any object within the school building.

Children who are waiting to be collected by parents at 3.00 p.m. must wait inside the school gate on dry days or inside the main front door on wet/cold days

In the interest of safety children who do not comply with the above rules will be detained at lunch time and given set work to complete and/or a note will be sent home to their parents.

Playground Rules:

Children should walk to and from the playground in an orderly line.

Children are never to use bad language in the school building or the playground.

Once in the playground, children must never leave it without first asking the teacher on duty.

Children are asked not to open or close the playground gate without asking the permission of the teacher on yard duty.

Pupils must never:

-jump over boundary walls, fences etc.

-climb the tree adjacent to the pitch

-throw stones

- play/kick football in the enclosed yard as there is a risk of breaking windows.

On wet days pupils must wear a coat with a hood or a coat and hat if they are allowed outside to play.

Pupils who break the above rules will be detained during the next break and their name will be entered in the Yard Book. Pupils who have three entries in the Yard Book in any one-week will be given a written exercise to complete as extra homework and a short note will be sent to their parents.

Any pupil who fights will be asked to stand by the door until break is over. The teacher on yard duty will then investigate the incident and determine appropriate sanctions.

Children are asked to keep the playground litter free and to use the bins provided.

When the bell sounds, children should stop playing immediately and proceed quickly to their lines.

Parents, who wish children to stay in at lunch time due to illness, must send in a note to this effect.

Personal Hygiene & Cleanliness

Children will be encouraged at all times to maintain the highest standards of personal hygiene and cleanliness.

Pupils are expected to keep all their copies and book clean and presentable. They will be asked to replace any copy or book that they have defaced.

Should a pupil write on or deface any item of school property he / she will be asked to clean or replace it.

The school environment should be kept clean and litter free.

Pupils may be asked to pick up papers inside and outside on a rota basis.

Children must leave classrooms free of papers, etc. at home time and use litter bins provided at all times.

Football boots must not be worn indoors.

Any child seen dropping litter will be asked to pick it up. If a child repeatedly throws litter he/she may be asked to pick up papers the following day in a specific area.

Care must be taken with personal hygiene. Children will be asked to wash dirty hands when appropriate.

Behaviour during out of school activities:

From time to time children will leave the school for school related activities e.g. tours, football matches, concerts etc. Prior to these activities parents are asked to remind their children of the personal safety code regarding speaking with strangers, etc.

On these occasions pupils are expected to exhibit the highest possible standards of behaviour.

They must:

-obey any instructions or directions given by the supervising teacher or other adults in charge of the group.

-walk in pairs, standing back to let others pass when appropriate.

-wear the appropriate clothing as indicated by their teacher or the School Principal i.e. full school uniform, tracksuit etc.

-behave in a way which does not endanger themselves or others.

-show respect to and consideration for those they encounter e.g. bus drivers, restaurant staff.

-never use bad language or be bad mannered.

-show respect for the property of others.

-leave the places they have been in clean and as they found them.

-remain with their group at all times.

When participating in or attending various events, (sports fixtures, competitions etc.), children are expected to behave in a sports-man like manner at all times. No disrespect towards opposing teams, individual players or supporters will be accepted.

For minor breaches of this code, children will have their misbehaviour recorded and be given a warning.

For more serious misbehaviour children will not be allowed to travel on future occasions.

School Uniform

Children must wear full school uniform at all times except on P.E days when they may wear tracksuit bottoms. These days are outlined at the start of the year in a letter to parents and parents will be informed of any changes via a note from the class teacher.

The full school uniform is as follows:

Girls: Navy Jumper, School Crest, White Polo Shirt, Navy/white tartan skirt, navy/black shoes.

Boys: Navy Jumper, School Crest, White Polo Shirt, Navy Trousers, Navy/black shoes. During very hot weather children may wear a white polo shirt and plain navy shorts.

All items of school uniform should have the child's name on them.

If a child is not participating in P.E. then he / she should come to school in their school uniform. They must also bring in a note from their parents explaining the reason why they are not participating in the P.E. lesson.

When children have sports activities on any day other than their P.E. day (e.g. Mini-Sevens competitions, Cumann na mBunscol matches) they must come to school in their school uniform and they will be allowed time to change.

Children who come to school without a uniform should have a note to explain this. If not a note will be sent home to parents. Parents of children who repeatedly break this rule will be asked to contact the school Principal to discuss the matter.

Children are not permitted to wear long/dangling earrings as they pose a safety risk when children are playing.

Children must not wear outdoor clothes, caps, hats, bandanas etc. in the classroom.

Property:

Children are expected to show respect for their own property, the property of other children and that of the school.

Should any child intentionally damage the property of others or of the school their parents will be expected to replace the item within a period of one week.

Should a child steal property, a meeting between the class teacher, Principal and the child's parents will ensue. Appropriate punishment will be agreed at this meeting.

Children should not take toys or any personal property not required in school to school. If they do, the school cannot be responsible for its safe return.

Pupils are not permitted to bring mobile phones to school.

Items found in school will be placed in the lost property press. Items, which remain unclaimed at the end of each school term, will be donated to charity. Parents are asked to check their children's belongings frequently and also to check the lost property area on their visits to school.

Bullying

Our school is totally opposed to any form of bullying. In recognising the seriousness of the issue a separate policy on bullying has been developed, which is open to annual review. This policy which is available to parents explains the procedures to be implemented should bullying occur.

The following definitions published by the Department of Education and Skills in their Anti-Bullying Procedures for Primary and Post-Primary Schools (September 2013) may be of help in deciding whether your child is being bullied.

2.1.1 In the context of these procedures, bullying is defined as unwanted negative behaviour, verbal, psychological or physical conducted by an individual or group against another person (or persons) and which is repeated over time.

2.1.2 The following types of bullying behaviour are included in this non-exhaustive definition: (i) deliberate exclusion, malicious gossip and other forms of relational bullying; (ii) cyber-bullying; and (iii) identity-based bullying such as homophobic bullying, racist bullying, bullying based on a person's membership of the Traveller community and bullying of those with disabilities or special educational needs.

2.1.3 In addition, in the context of these procedures placing a once-off offensive or hurtful public message, image or statement on a social network site or other public forum where that message, image or statement can be viewed and/or repeated by other people will be regarded as bullying behaviour.

2.1.4 Isolated or once-off incidents of intentional negative behaviour including a once-off offensive or hurtful text message or other private messaging do not fall within this definition of bullying and should be dealt with, as appropriate, in accordance with the school's code of behaviour. A single incident can have a serious effect on a pupil and may also constitute harassment which is legally prohibited in schools under equality legislation. Harassment is any form of unwanted conduct related to any of the nine discriminatory grounds (gender including transgender, civil status, family status, sexual orientation, religion, age, disability, race and membership of the Traveller community).

It is important for parents to report any sign of school related distress to the child's teacher or the School Principal.

Lunch Rules:

Our school has a detailed Healthy Eating Policy, which was drawn up by pupils, parents and teachers.

Each child should have at least one sandwich or piece of fruit each day.

On a Friday pupils are permitted to bring one treat to school.

Glass bottles and chewing gum are strictly forbidden.

If children continue to bring items which are not permitted, having been reminded by their teacher, the teacher will confiscate them and they will be returned at 3.00 p.m.

In the case of a pupil repeatedly breaking a rule parents will be invited to meet with the class teacher or Principal to discuss avenues of co-operation.

Reward for Good Behaviour:

The teaching staff will be conscious at all times of the necessity to encourage and reward good behaviour. Specifically the following strategies will be used: -

1. Small prizes, stickers, stars.
2. Oral and written praise, comments in yearly reports.
3. Home work off/ 'subject-off' vouchers

Good behaviour will be seen to be rewarded.

Suspension:

Under Section 23(2) of the Education (Welfare) Act 2000, schools are required to include their procedures for suspension and expulsion in their Code of Behaviour. The Board of Management and Teaching Staff of S.N. Réalt na Mara will follow the procedures for suspension and expulsion as set out in Chapters 10 -12 of the *Guidelines for Schools on Developing a Code of Behaviour* published by the National Education Welfare Board (available at:

https://www.tusla.ie/uploads/content/guidelines_school_codes_eng.pdf)

The Board of Management reserves the right to suspend or if necessary to expel a child for:

(a) any incident in serious breach of the school's Code of Behaviour or general ethos

or

(b) in the case of gross misbehaviour or repeated incidences of serious misbehaviour.

This step will not be taken lightly and the totality of the situation will be considered.

In the case of serious breaches of the Code of Behaviour, teachers will keep a written record of all instances of serious misbehaviour, as well as a record of improvements in the behaviour of disruptive pupils. These will include the warnings or advice given to the pupil. Parents will be involved in this process at an early stage.

Detailed procedures regarding suspension and expulsion are set out in Appendix 1 of this Code of Behaviour. (See Page 13)

Role of Parents:

The support and co-operation of parents are essential to the effective operation of the Code of Behaviour.

If teachers and parents are not working in harmony, inevitably the pupils will suffer.

Parents can co-operate by:

- encouraging their children to abide by the school rules.
- by visiting the school when requested to, by the Principal teacher or other member of teaching staff.
- by contacting the school should they be concerned about a school related matter. Parents must make an appointment to see their child's teacher or the school Principal so that disruption of teaching time is avoided and to ensure that parents and teachers can meet free from distraction or intrusion.
- by ensuring that homework is allocated due time and effort.

The Principal and teaching staff will make every effort to ensure:

- that the school provides a welcoming atmosphere towards parents when they call to meet with the teaching staff.
- that parents are kept well informed- not only about when their children are in trouble but when they have behaved well. Parents will be apprised at an early stage of incidents of serious misbehaviour or repeated incidences of minor misbehaviour on the part of their children.

Parents are invited to keep in close contact with the school with regard to all aspects of their child's progress.

Review of Code:

Our school code of behaviour will be reviewed at regular intervals.

This code was reviewed by the Board of Management of S.N. Réalt na Mara on the 9th of November 2006. An amendment to the code re: the necessity of arranging an appointment with teachers in order to avoid disruption to teaching time was agreed by the Board of Management on 17th June 2008.

The section of this code of behaviour defining what constitutes bullying behaviour was updated in April 2014 in line with the publication of our school's Anti-Bullying Policy which was amended to in response to the Anti-Bullying Procedures for Primary and Post-Primary Schools published by the Department of Education and Skills (September 2013)

A copy of this code will be made available to parents.

This policy was reviewed during the academic year 2017/2018.

This code was reviewed and ratified and the procedures for suspension and expulsion were updated by the Board of Management on June 17th 2021

Parents are asked to study the code and to sign and return the form attached, indicating their agreement with its terms.

It is a condition of attendance at Réalt na Mara N.S., Rosses Point that pupils abide by the rules and regulations in this Code of Behaviour.

Appendix 1: Procedures for Suspension and Expulsion

Under Section 23(2) of the Education (Welfare) Act 2000, schools are required to include their procedures for suspension and expulsion in their Code of Behaviour. The Board of Management and Teaching Staff of S.N. Réalt na Mara will follow the procedures for suspension and expulsion as set out in the Chapters 10 -12 of the *Guidelines for Schools on Developing a Code of Behaviour* published by the National Education Welfare Board (available at: https://www.tusla.ie/uploads/content/guidelines_school_codes_eng.pdf)

The Board of Management of S.N. Réalt na Mara recognises that access to education shapes the life chances of children and young people in a fundamental way. For this reason, the Board of Management will consider a proposal to exclude a student, through suspension or expulsion, a serious step, warranted only by very serious misbehaviour and will consider each situation carefully before deciding to proceed with the suspension or expulsion of a pupil.

In any decision-making relating to suspension or expulsion of pupils from S.N. Réalt na Mara the concept of fair procedures based on the principles of natural justice will be applied i.e.

- the right to be heard and
- the right to impartiality

(P. 67 *Guidelines for Schools on Developing a Code of Behaviour*)

Pupils and parents will be fully informed about the alleged misbehaviour and breaches of our school's Code of Behaviour and the processes that will be used to investigate and decide the matter. They will be given an opportunity to respond to an allegation before a decision is made and before a serious sanction such as suspension or expulsion is imposed. Any decision to suspend a pupil will take the following factors into consideration:

1. The nature and seriousness of the behaviour
2. The context of the behaviour
3. The impact of the behaviour
4. The interventions tried to date
5. The possible impact of suspension

In exceptional circumstances, the Principal may decide that an immediate suspension is necessary where it is considered that the continued presence of the pupil in the school at the time would pose a serious risk to the safety and wellbeing of the pupil themselves and /or their fellow pupils and/or members of Staff. (P. 73 *Guidelines for Schools on Developing a Code of Behaviour*).

Where allegations of criminal behaviour are made about a pupil, these will usually be referred to the Gardaí who have responsibility for investigating criminal matters. The Juvenile Liaison Officer can be a significant source of support and advice for the school and for the pupil and their family.

Procedures for Suspension of a pupil:

Immediate Suspension:

The Board of Management has designated responsibility to the Principal (or Acting Principal in the Principal's absence) in the event that the immediate suspension of a pupil is warranted.

- The parents/guardians of the pupils will be contacted immediately by phone and requested to come to the school to meet with the Principal and another Senior Management Teacher to discuss the reasons for immediate suspension and to collect their child.
- In the event that the parents/guardians refuse to come to the school, the pupil will remain suspended until the parents/guardians agree to meet with the Principal and/or Management. Parents/guardians will be advised of their right to make an appeal against the decision to suspend to the Board of Management.
- A Board of Management meeting will be convened as soon as possible to inform the Board of the suspension and the Board will decide on what/ if any further actions need to be taken.

Procedures for a proposed suspension (i.e not an immediate suspension):

- The Principal will consult with the Senior Management team (Deputy Principal and Assistant Principal) and the Board of Management about the matter.
- In the event of a decision to suspend, the Principal or Acting Principal will invite the parents/guardians of the pupil to attend a meeting with the Principal and members of the Senior Management team or with the Principal and Chairperson of the Board, to discuss the proposed suspension. Communication will be in writing and copies of all correspondence will be retained. The parents/guardians will be informed of their right to make an appeal to the Board of Management.
- In the event that the parents/guardians do not attend the meeting, a second invitation will be sent. If parents/guardians refuse to attend the meeting the pupil will be suspended and remain suspended until such time as parents/guardians meet with representatives of the school Board.
- A Board of Management meeting will be convened as soon as possible to appraise Board members of the situation.

Decision to suspend:

- Where there is a decision to suspend a pupil, a written statement of the terms of and date of the termination of the suspension will be given to parents/guardians.
- The written statement will confirm:
 - o The period of suspension and the dates on which the period of suspension will begin and end.

- The reasons for the suspension.
- Any programme of study to be completed during the period of suspension.
- The arrangements for the return to school, including any commitment to be entered into by the pupil and by the parents/guardians. Parents/guardians may be asked to reaffirm their commitment to the school's Code of Behaviour.
- The provision to make an appeal to the Board of Management.
- Where the total number of days for which the pupil has been suspended in the current school year reaches twenty days, the parents, may appeal the suspension under section 29 of the Education Act 1998, as amended by the Education (Miscellaneous Provisions) Act 2007. Parents will be provided with information on how to make such an appeal.
- The suspension will be recorded on the Tusla Education Support Service (TESS) "Student Absence Report" form
- When a period of suspension ends, the Principal will formally re-admit the pupil to their class. Efforts will be made to support the pupil's learning and the pupil will be given the opportunity and support to make a fresh start.
- Where a satisfactory resolution of the problem is achieved, a pupil may be readmitted to the school at the discretion of the Principal within the period of suspension.
- If a pupil continues to misbehave they may be suspended for a further fixed period to allow for consultation with the pupil and the pupil's parents/guardians and to engage with external agencies for support in addressing the issues.
- The Education Welfare Officer will be informed if and when a pupil has been suspended for six or more days cumulatively in a given school year.

Procedures for Expulsion of a pupil:

The Board of Management of a recognised school has the authority to expel a student. A pupil is expelled from a school when a Board of Management decides to permanently exclude him or her from the school, having complied with the provisions of Section 24 of the Education (Welfare) Act 2000.

Expulsion shall be a proportionate response to the pupil's behaviour. The Board of Management of S.N. Réalt na Mara recognises that expulsion of a pupil is a very serious step and one that should only be taken in extreme cases of unacceptable behaviour.

Our school will follow the procedures set out below to address the misbehaviour and to avoid expulsion of a pupil including, as appropriate:

- meeting with parents and the pupil to try to find ways of helping the pupil to change their behaviour.
- making sure that the pupil understands the possible consequences of their behaviour, if it should persist.
- ensuring that all other possible options have been tried.
- seeking the assistance of support agencies (e.g. National Educational Psychological Service, Health Service Executive Community Services, the National Behavioural

Support Service, Child and Adolescent Mental Health Services, National Council for Special Education).

Factors to be considered before expulsion:

1. The nature and seriousness of the behaviour
2. The context of the behaviour
3. The impact of the behaviour
4. The interventions tried to date
5. The possible impact of expulsion

The grounds for expulsion may be similar to the grounds for suspension. In addition to factors such as the degree of seriousness and the persistence of the behaviour, a key difference is that, where expulsion is considered, the school authorities will have tried a series of other interventions and believe they have exhausted all possibilities for changing the pupil's behaviour.

Schools are required by law to follow fair procedures as well as procedures prescribed under the Education (Welfare) Act 2000, when proposing to expel a pupil.

Where a preliminary assessment of the facts confirms serious misbehaviour that could warrant expulsion, the procedural steps will include:

1. A detailed investigation carried out under the direction of the Principal.
2. A recommendation to the Board of Management by the Principal.
3. Consideration by the Board of Management of the Principal's recommendation; and the holding of a hearing.
4. Board of Management deliberations and actions following the hearing.
5. Consultations arranged by the Educational Welfare Officer.
6. Confirmation of the decision to expel.

(cf Pages 83-86 *Guidelines for Schools on Developing a Code of Behaviour*).

The Board of Management of S.N. Réalt na Mara will be the decision-making body in relation to decisions to expel a pupil from this school.

Appeals:

A parent may appeal a decision to expel to the Secretary General of the Department of Education (Education Act 1998 Section 29). An appeal may also be brought by the National Educational Welfare Board on behalf of a pupil